

**MINUTES BOARD OF TRUSTEES
REORGANIZATIONAL AND MONTHLY MEETING
APRIL 8, 2014 AT 7:30 PM**

The Village of Cold Spring Board of Trustees held their annual reorganizational meeting and regular monthly meeting on Tuesday, April 8, 2014 at Village Hall, 85 Main Street, Cold Spring, NY beginning at 7:30 pm.

Attending: Mayor J. Ralph Falloon and Trustees Stephanie Hawkins, Bruce Campbell, Michael Bowman and Cathryn Fadde

Also: Michael Liguori, Village Attorney; Ellen Mageean, Village Accountant; William Bujarski, Building Inspector; Gregory Phillips, Superintendent of Water & Sewer

Mayor Falloon opened the meeting followed by the Pledge of Allegiance.

REORGANIZATIONAL MEETING

Mayor Falloon read the following appointments:

Non-Resident Appointments: for a one year term

<u>Acting Justice</u>	<u>Alan Steiner</u>
<u>Crew Chief of the Highway Department</u>	<u>Edward Trimble</u>
<u>Village Accountant</u>	<u>Ellen Mageean</u>
<u>Code Enforcement</u>	<u>William Bujarski</u>

Trustee Hawkins moved to approve non-resident appointments and seconded by Trustee Fadde and unanimously approved.

Resident appointments: for a one year term

<u>Village Clerk/Treasurer & Registrar of Vital Statistics</u>	<u>Mary Saari</u>
<u>Water and Sewer Superintendent</u>	<u>Gregory Phillips</u>
<u>Clerk to Justice</u>	<u>Cathy Costello</u>

Trustee Bowman moved to approve resident appointments and seconded by Trustee Fadde and unanimously approved.

Mayor and Board of Trustees Offices and Appointments:

<u>Budget Officer</u>	<u>Mayor Falloon</u>
<u>Board of Water Commissioners</u>	<u>Village Board</u>
<u>Management of Police Department</u>	<u>Village Board</u>
<u>Deputy Mayor</u>	<u>Bruce Campbell</u>

Trustee Hawkins moved to approve Mayor and Board of Trustees offices and appointments and seconded by Trustee Bowman and unanimously approved.

Trustee Committee Appointments:

Independence Day Committee	<u>Bruce Campbell, Cathryn Fadde</u>
Trees	<u>Stephanie Hawkins</u>
Audit Committee	<u>Fadde, Campbell, alternate Bowman</u>
Insurance/ Risk Management Committee	<u>Stephanie Hawkins, Michael Bowman</u>
Parking Committee	<u>Cathryn Fadde</u>
Personnel	<u>Mayor Falloon, Bruce Campbell</u>
Liaison to Recreation Commission	<u>Bruce Campbell</u>
Liaison to Zoning Board of Appeals	<u>Stephanie Hawkins</u>
Liaison to Planning Board	<u>Stephanie Hawkins</u>
Liaison to Historic District Review Board	<u>Michael Bowman</u>
Liaison to Chamber of Commerce	<u>Cathryn Fadde, Bruce Campbell</u>
Liaison to Haldane School	<u>Bruce Campbell</u>
Liaison to Town of Philipstown	<u>Stephanie Hawkins</u>
Liaison to Fire Department	<u>Michael Bowman</u>
Liaisons to Special Board	<u>Cathryn Fadde</u>
Liaison to Police Department	<u>Mayor Falloon</u>
Senior Liaison	<u>Cathryn Fadde, Bruce Campbell</u>
Safety on 9D and 301	<u>Bruce Campbell</u>
ADA Compliance Officer	<u>Michael Bowman</u>
Liaison to Boat Club	<u>Bruce Campbell, Michael Bowman</u>
Liaison to Putnam County	<u>Mayor Falloon and Cathryn Fadde</u>
Public Safety	<u>Mayor Falloon</u>
Public Works and Infrastructure	<u>Mayor Falloon, Bruce Campbell</u>
Energy Efficiency and Environment	<u>Stephanie Hawkins</u>
Economic Development	<u>Cathryn Fadde</u>
Parking	<u>Cathryn Fadde</u>

Trustee Hawkins moved to approve of the Trustee Committee Appointments and seconded by Trustee Fadde and unanimously approved.

Appointment to Boards:

Mayor Falloon announced that there will be a change in practice for interviewing candidates for board appointments. Henceforth, the entire board will participate in candidate interviews.

Recreation Committee

<u>Committee Member</u>	<u>Gloria McVey term to 2018</u>
<u>Committee Chair</u>	<u>Jeffrey Phillips</u>

Planning Board

<u>Committee Member</u>	<u>Karen Dunn term to 2019</u>
<u>Committee Member</u>	<u>James Pergamo term to 2017</u>
<u>Committee Chair</u>	<u>Barney Molloy</u>

Zoning Board of Appeals

<u>Committee Member</u>	<u>John Martin to 2019</u>
-------------------------	----------------------------

Historic District Review Board

Committee Chair

Al Zgolinski

Trustee Fadde moved to approve appointments to boards and seconded by Trustee Bowman and unanimously approved.

Special Board for the Comprehensive Plan/ LWRP

Trustee Fadde moved to table appointments to the Special Board for the Comprehensive Plan/LWRP pending information from the Department of State and additional village information and seconded by Trustee Bowman and unanimously approved.

Parking Committee- Chris Daly, Robert Ferris, Anthony Phillips, Donna Steltz, Gretchen Dykstra, Frank Haggerty, Elliott Hammond

Trustee Bowman moved to approve parking committee appointments and seconded by Trustee Hawkins and unanimously approved.

Meeting date and agenda for monthly meetings- Second Tuesday of each month, agenda as per attached Trustees Handbook

Meeting Procedures – per Trustees handbook

Official Depositories – M & T Bank

Procurement and Investment Policies – as per Trustees handbook

Official Newspaper – Putnam County News and Recorder and Journal News can be used as an alternate

Procedure for calling Meeting- A special meeting may be called by the Mayor or any Trustee upon notice to the entire board. Notice may be given by telephone, in person, or in writing at least 24 hours in advance unless an emergency exists. Also, for calling a special meeting the public will be notified by the website and the local paper if time allows and posting at Village Hall.

Appointment of Village Attorney- Michael Liguori of Hogan and Rossi

Ethics Policy- as per village code

Additional Policies: Workplace Violence, Equal Employment, ADA Employment Policy

Trustee Hawkins moved to approve (meeting date, agenda, meeting procedures, depositories, policies, newspaper, procedure for calling special meeting, attorney appointment, ethics and additional policies) and seconded by Trustee Fadde and unanimously approved.

RESOLUTION #12-2014
Attendance at Schools and Conferences

WHEREAS there is to be held during the coming official year a) NYCOM's annual meeting and training school; b) NYCOM's Fall Training; c) Pace Law Use Training;

WHEREAS, attendance by certain municipal officials and employees at one or more of these meetings, conferences or schools benefits the municipality;

NOW THEREFORE BE IT RESOLVED:

SECTION 1: That the following officers and employees are authorized, subject to availability of funds, to attend the aforementioned schools:

Mayor and Board of Trustees, Clerk, Accountant, Clerk to Justice, Planning and Zoning members

SECTION 2: That this resolution is effective immediately.

Trustee Stephanie Hawkins moved the foregoing resolution which was seconded by Trustee Fadde and unanimously approved.

MONTHLY MEETING

Approval of Minutes

Trustee Hawkins requested a change in the April 1, 2014 minutes as follows:

Paragraph 6: Change Michael Liguori to Stephanie Hawkins and County Assessor to Town Assessor.

Trustee Hawkins moved to approve minutes of March 11, 2014, March 25, 2014 and April 1, 2014 meetings, with amendments, and seconded by Trustee Campbell. Trustees Hawkins, Campbell and Mayor Falloon voted in favor, Trustees Bowman and Fadde abstained.

Financial Report

Bank balances were reviewed and financial highlights presented. There was discussion between board members about the tentative budget. Ms. Mageean reported that:

- The village has received the tax payment from Putnam County and all the taxes from last year have been recorded.
- The payment for the Fireman's Service Award has been made which is the last large lump sum payment for this fiscal year.
- The tentative budget has been prepared as was given to the Trustees on March 20, 2014. The public hearing on the general fund budget will be held on April 15, 2014 at 7:30 and the sewer rate hearing will be at 7.45 on the same date.

RESOLUTION #13-2014

Trustee Fadde moved to adopt the **attached** resolution which certified Mayor J. Ralph Falloon and Trustee Bruce Campbell as authorized parties with investment powers with RBC Wealth Management; motion seconded by Trustee Bowman and unanimously approved.

Water and Wastewater Reports

Assessment of the condition of underground fuel storage tanks at the water plant will be performed next week. The oil burner at the wastewater facility must be replaced. An RFP will be issued in the next several weeks. NYS Department of Environmental Conservation requested additional information related to changes in the sludge handling process.

Code Enforcement

Mr. Bujarski presented the monthly report for March 2014 which included permits, inspections, certificates of occupancy, referrals, and complaints and violations.

Police and Justice Court

The Justice Court collected \$9,665.00 during the month of March. The monthly police report was not available.

Additional Monthly Reports

Recreation- The board voted on following applications:

Trustee Hawkins moved to approve of the application of Haldane Central School for use of Mayor's Park for practice/games and seconded by Trustee Fadde and unanimously approved.

Trustee Hawkins moved to approve of the application of Cold Spring Cub Scout Pack 137 for a barbeque on 6/8/2014 at Mayor's Park, and seconded by Trustee Bowman and unanimously approved.

Trustee Hawkins moved to approve of the application of the Knights of Columbus for an Easter Egg Hunt at McConville Park on April 12th and seconded by Trustee Fadde and unanimously approved.

Trustee Bowman moved to approve the application of Philipstown Recreation for a Baseball Clinic from 8/4/2014 to 8/8/2014 and seconded by Trustee Fadde and unanimously approved.

Trustee Fadde moved to approve the application of Get Your Guts In Gear for a fundraising bicycle event at Mayor's park on 6/7 & 6/8 and seconded by Trustee Bowman and unanimously approved.

The application of Redrum, Inc for a motorcycle and classic car show was scheduled for discussion at the next workshop, pending receipt of a final report from the Recreation Commission and Cold Spring Police.

Clearwater has been approved for docking from 5/26 to 6/4 and asked to add May 25th. Trustee Hawkins moved to approve this request and seconded by Trustee Fadde and unanimously approved.

Recreation Commission member Matthew Beachak asked to place a temporary batting cage at Mayor's park. Trustee Hawkins moved to approve this request and seconded by Trustee Fadde and unanimously approved.

Trustee Hawkins moved to approve the request from Michael Glody, film student at NYU, to shoot a short scene on West Street on April 13, motion seconded by Trustee Fadde and unanimously approved.

Trustee Hawkins moved to approve holding the Independence Day celebration on July 4, 2014 and seconded by Trustee Bowman and unanimously approved.

Zoning- A decision has been rendered in the Peehl/Hall appeal. A new application has been received for an addition on Parsonage Street.

Town of Philipstown- The town is considering grants for a phased-in purchase of solar panels for installation on the roof of the Philipstown Recreation Center. The board expressed interest in considering solar panels for placement on village buildings.

Chamber of Commerce- Chamber has offered to assist with holiday lighting on Main Street. One application was received in response to an ad for holiday lighting committee members.

A vending permit application of Dragonfly is pending. Trustee Campbell will follow up.

Tree Advisory- Tree Management Plan will be presented at next week's workshop.

Cold Spring Boat Club- NYS Department of Environmental Conservation will be conducting soil borings on 4/14.

Report of the Mayor and Board of Trustees

Trustee Bowman reported that Robert Freeman from the NYS Committee on Open Government will be presenting on the Freedom of Information Law and Open Meetings Law at Haldane School Music Room on May 12th. All board members were encouraged to attend. Trustee Bowman will issue a memo informing boards of this meeting. Trustees Fadde & Bowman offered to donate a portion of their Trustee stipend toward the purchase audio/video equipment to be used for filming board meetings. Mayor Fallon is seeking quotes for purchase of this equipment.

Trustee Campbell received a revised schedule from CHA for the Main Street Sidewalk & Drainage project. Construction is scheduled to begin in the spring of 2015. CHA requested a decision on the inclusion of back-in parking to the final design.

Trustee Bowman moved to exclude back-in parking from the design and seconded by Trustee Hawkins. Trustee Hawkins, Campbell, Bowman and Fadde voted in favor with Mayor Falloon opposed.

Mayor Falloon met with Town Supervisor Shea to discuss the proposed Hudson Fjord Trail which will include sidewalks from Riverview Restaurant on Fair Street to Little Stony Point. He reported that the project will involve changes to parking and fencing at

Mayor's Park. Costs for these improvements will be covered by grant funds. The village has been asked to contribute labor to lay concrete. Drawings will be provided to the Recreation Commission and the Village Board.

Correspondence

Central Hudson announced energy efficiency programs including outdoor LED lighting. New York Public Service Commission is seeking public comment on the application of West Point Partners LLC for a Certificate of Environmental Compatibility and Public Need to construct and operate a 345 kV transmission line. Cablevision announced new rates for select video packages.

Old Business

Trustee Hawkins moved to approve of the **attached** Memorandum of Understanding between the Village of Cold Spring and the Village of Cold Spring Police Benevolent Association, Inc. for the period from 6/1/2013 to May 31, 2017 and seconded by Trustee Bowman.

On roll call vote:

Trustee Stephanie Hawking voted	YES
Trustee Bruce Campbell voted	YES
Trustee Michael Bowman voted	YES
Trustee Cathryn Fadde voted	YES
Mayor J. Ralph Falloon voted	YES

Resolution officially approved by a vote of 5-0 on April 8, 2014
Mary Saari, Village Clerk

The Cold Spring Fire Company asked for board guidance on whether they should pursue the relocation of the firehouse to McConville Park or focus their efforts on Main Street. There was no interest from board members in pursuing the McConville park location but no vote was taken.

Mayor Falloon favored establishing a Village Lighting Committee which could include holiday lighting, LED lights and NYSERDA applications. There was no opposition and Mayor proposed reposting for members of a Village Lighting Committee. The one application received for the Holiday Lighting Committee will be added to the applications for the Village Lighting Committee.

New Business

The Cold Spring Police would like to donate a 2005 police vehicle to charity. Attorney Liguori advised that if this vehicle has value then the village could not make such donation.

Resolution 13A-2014
Retirement Standard Work Day and Reporting Resolution

Mayor Falloon read the **attached** resolution:

BE IT RESOLVED, that the Village of Cold Spring/ Location code 40162 hereby establishes the following as the standard workdays for elected and appointed officials and will report the following days to the New York State and Local Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the clerk of this body;

Workday and additional information included in the attached resolution for the following: Trustee/ Deputy Mayor Campbell, Building & Fire Inspector William Bujarski, Water Superintendent Gregory Phillips, Village Clerk/ Treasurer Mary Saari and Crew Chief Edward Trimble.

On roll call vote:

Trustee Stephanie Hawking voted	YES
Trustee Bruce Campbell voted	YES
Trustee Michael Bowman voted	YES
Trustee Cathryn Fadde voted	YES
Mayor J. Ralph Falloon voted	YES

Resolution officially approved by a vote of 5-0 on April 8, 2014
Mary Saari, Village Clerk

Bill Approval

Trustee Campbell moved to approve payment of the audited bills and seconded by Trustee Hawkins. Trustees Hawkins, Campbell, Fadde and Mayor Falloon voted in favor. Trustee Bowman abstained from the vote as he didn't have a chance to review the bills. Motion carried.

Public Comment

Kathleen Foley, vice chair of the Historic District Review Board, reported that a joint meeting was held with the ZBA for discussions on adopting common practices for notices to the public. Further, she spoke of the need for updating the village zoning and historic code. She commended the village board for interviewing candidates for HDRB membership and pointed out that the board has a "bare quorum" at this time.

Speaking as a resident, she asked for a careful decision, based upon data, regarding shifting the Building Inspector's position to the Town of Philipstown. She asked the board to consider improving staffing of the building department.

With no further comment, Trustee Bowman moved to adjourn and seconded by Trustee Fadde. Meeting adjourned at 9:20 pm.

Respectfully submitted,
Mary Saari, Village Clerk